**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**

Minutes of an ordinary meeting of the parish council held on Wednesday 4th September 2024

At 19.00 in Kingstone Village Hall, Green Lane, Kingstone, Hereford

**Present:**

Cllr David Bailey, Cllr Leah Dunsmuir, Cllr Colin Knight, Cllr Colin Pugh (Chairman), Cllr Paula Rawbone, Cllr David Rea, Cllr Lexi Richards-Powell, Cllr Lynne Thorne and Cllr Colin Warrillow (Vice-chairman)

**In attendance:**

Lisa Lewis (Parish Clerk), Paul Neate (Footpaths Officer), Steve Madison (Sports Association), PCSO’s Carol Marsh and Hayley Warne and one member of the public.

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| Agenda Ref | Minutes |
| **1.** | **Apologies** **for absence:-** were received and accepted from Cllr Neil Howard, Cllr Denise Lloyd and Cllr Richards. |
| **2.** | **To receive declarations of interest & written requests for dispensation**  None recorded. |
| **3.** | **Approval of minutes and sign** from the parish council meeting held on Wednesday 10th July 2024. It was **RESOLVED** to adopt the minutes as a true record, and they were duly signed by the chairman. |
| **4.**  **4.1** | **Members of the Public made comments on the following points:-**   * Bike Track – the chairman confirmed the item was on the agenda and would be discussed at the relevant point.   **Clerk’s Report**  Correspondence:  Email received 09.08.24 from Jesse Norman MP’s secretary regarding a meeting with a resident at the bike track.  Email received 06.08.2024 from Lagan Homes with updates on the emergency exit. Circulated 13.08.24.  BBLP weekly reports circulated.  Invitation to the next parish summit circulated 07.08.24 – to take place 8th October at 7pm, Plough Lane. **Cllrs Warrillow and Bailey will attend, clerk to respond.**  Email received 05.08.24 from Ron Bailey regarding Lithium Batteries. Circulated 13.08.24.  Email from Hayley Warne PCSO regarding the Police’s thoughts on bike track improvements:-  *I definitely think an update on the bike track would be good.*  *The community were also told that if there was no issues with the local youths on the bike after 12 months,  it would be made more permanent .*  *I can confirm we have had no calls regarding the bike track to date .*  *A bit like the Whitecross one that is more hard standing the hills are higher.*  Email received 02.08.24 from Emergency Operations regarding defib. Circulated 13.08.24, item added to the agenda.  Letter of thanks received 30.07.24 from the Village Hall Committee to the volunteers who cleared the car park and repainted railings. Circulated 13.08.24.  Several emails requesting advertising in PC noticeboards and access to a key. It was **RESOLVED** for the clerk to respond advising that in line with our communications policy only the clerk holds a key for noticeboards, however we are happy to display posters subject to content and availability of space within the board.  04.09.24 email received from a resident regarding the bike track being overgrown. Photographs were provided.  Email received from the local police team regarding current priorities. The last priorities noted in June were:- 1. Anti-social behaviour. 2. Speeding. 3. Thefts. The council considered the current priorities and it was RESOLVED to respond with the same as June, clerk to action.  13.08.24 email received from a local resident regarding an application for protected status on the old WW2 shelters. The clerk has directed the resident to contact the landowner.  31.08.24 Email received from Kingstone Surgery Charitable Trust asking to advertise their poster for fundraising for an automatic prescription dispensing machine. It was **RESOLVED** to advertise on the website.  22.08.2024 Email received regarding defects on public footpaths KS31 & KS32. Circulated 04.09.24.  01.08.24 Email offering cleaning of road signs / shelters. Circulated 04.09.24. **Add to the next agenda.**  19.08.24 – Email received from Hereford & Worcester Fire and Rescue Service regarding the Community Risk Management Plan 2025 – 2030 consultation. Circulated 04.09.24.  **Planning Decisions – FOR INFORMATION ONLY**  **P241610** – Land South of B4349 and West of C1221, Kingstone, Hereford - Approval of details reserved by condition 4 – **APPROVED**.  **P232907** – The Marsh Farm, Eaton Bishop, Herefordshire HR2 9QT – Proposed application for the roofing over existing clamp used for muck and general purpose storage – **APPROVED with Conditions.**  **P240570** – Land as Snowdrop Cottage, Stone Street, Madley, Hereforshire HR2 9NJ – Proposed siting of shephard’s Hut to provide luxuryholiday accommodation – **APPROVED with Conditions.**  **P240776** – Exchequer Court, Thruxton, Hereford – Proposed variation of condition 2 and 22 of planning permission 191725 (Amendments to Access) – **APPROVED with Conditions.**  **P240797 (Listed Building Consent) -** Exchequer Court, Thruxton, Hereford – Proposed variation of condition 2 of planning permission 191725 (Amendments to Access) – **APPROVED with Conditions.**  **P242005** – Thruxton Court, Thruxton, Hereford HR2 9AX – Application for prior notification for a proposed replacement agricultural building for straw storage – **Prior approval not required.** |
| **5.**  **5.1**  **5.2**  **5.3**  **5.4**  **5.5**  **5.6**  **5.7**  **5.8**  **5.9**  **5.10** | **Verbal Reports**  **Local Policing Team** reported:   * A Landrover that had been stolen had been recovered. * A number of thefts in Allensmore which could be linked to the Landrover theft. * Residents had commented that anti-social behaviour in the community had reduced. * Positive month for Kingstone. * No problems reported at the Church. * Positive comments about the bike track. * Young hopefuls will be back helping within the community. Any projects can be sent through to the police.   **Ward Cllr Reported** Not present. Clerk to follow up on actions passed to the Ward Cllr.  **Lengthsman** Not present. It was noted that a working group meeting is required. Clerk to arrange.  **Village Hall** **Committee** **reported:**   * Lots of bookings. * Quotes being obtained for improvements to the outside space, curtains and toilets. * There is a table sale being held and there will be a Christmas Market.   **Sports Association** Mr Steve Madison reported:-   * Security Fencing has been erected for work equipment * Some damage had been repaired by a resident. The association are looking at quotes for other work. * AGM took place in August and officers remain unchanged. * Footpath, will be followed up with Herefordshire Council. * New football team use the pitch and there is potential for a youth team in the future. * Maintenance will be carried out in September * S.106 money to be pursued.   **Parish Footpath Office (PFO)** Reported:   * Councillors expressed their gratitude to Paul for his work. * BT Path is half cut. * In response to Open Spaces letter received, KS31 collapsed 20 years ago but the council won’t close the path. KS32 – Herefordshire Council confirmed that the bridge will be repaired. It was **RESOLVED** for the clerk to respond to Open Spaces referring them to information from the PFO and refer them back to Herefordshire Council. * PFO met with Herefordshire Council’s Footpath Inspector at the KS2, it was confirmed that the boardwalk will be fixed and there is a possibility of extending across the bog. * Most paths have now been walked and a map showing paths was provided. * New dog fouling signs have been put up. * Cooks Lane grass requires cutting. Clerk to follow up with contractor. * Lots of repairs identified and will be submitted for grant funding. * Paul has started labelling paths, request to receive a refund for the spray paint used. It was **RESOLVED** to refund paul for the amount of £12.75.   **Bike Track:** The vice-chairman provided a background to the bike track and confirmed that a maintenance plan is in place for it to be cut monthly through the growing season. A member of the public expressed a wish to improve the track and the police’s positive response to improvements was noted. It was **RESOLVED** for the clerk to contact Connexus to seek approval for improvements. It was also **RESOLVED** to advertise for a contractor for the next growing season.  **Allotments** – A meeting took place today, 4th September 2024. Nothing to note and minutes will be published in due course.  **Food Share** – leaflets have been distributed but there are still very low numbers in attendance. Cllr Rawbone is trying to get the word out and reiterated that there are no conditions to attend, other than being a resident of Kingstone and that everyone is welcome. Next Foodshare is on Saturday 21st September between 10am and 11am.  **Litter Pick** – is going well, a total of 19 bags collected since the launch in April. Next one takes place on Saturday |
| **6.**  **6.1**  **6.2**  **6.3**  **6.4** | **Financial Reports**  The payments list for August and September, as shown in appendix 1 was **APPROVED**.  **Banking** - Bank balances and reconciliation for end of June and July 2024 – deferred awaiting statements.  Change to .gov – the change over is complete. Individual email addresses will be circulated to councillors shortly and the new .gov.uk website is up and running with a redirect from the old website. John Anderson has been updated with this information.  Adoption of a Reserves Policy – it was **RESOLVED** to consider this at a finance working group meeting when looking at next years budget. |
| **7.**  **7.1** | **Planning** None to consider.  Neighbourhood Development Plan (NDP) – no updates, meeting to be arranged for September. |
| **8.**  **8.1**  **8.2**  **8.3**  **8.4**  **8.5**  **8.6** | **Highways and Environmental Matters**  Traffic Calming Plans and s.106 – it was noted that Gregg Speller, Senior Project Manager at Herefordshire Council has advised that Highways are happy with the plans and they have now been submitted for detailed design. Procurement should take place over the winter months with construction planned for late spring / summer 2025.  No anti-social behaviour had been noted. An email from Kingstone High School had been received with ideas from several children for things they would like to see in the village. It was noted that youth football was high on the list and the Sports Association will provide contact details to the clerk for the football team currently using the sports field so that the information can be passed on.  It was noted that all bulbs have been received and planting to take place during October. Volunteers will be required – clerk to advertise. Location planting plan to be sent to the clerk for the appropriate cultivation licences to be obtained.  Lagan Homes temporary access, it was noted that works were scheduled to be finished on the 27th August 2024. Clerk to follow up with Highways and Lagan Homes. It was also noted that there had been speeding into the temporary access and vehicles being driven across grass areas, all incidents to be raised with the police. Speedwatch was discussed and it was **RESOLVED** to add to the next agenda and for the clerk to circulate the information.  It was proposed that the s.106 money for Open Spaces be utilised for Bike Track improvements at Lowfield Meadow to make it a multifunctional track for scooters and skateboards as well as bikes, subject to permission within the terms of the current lease. It was **RESOLVED** by a unanimous vote to proceed with investigating the possibility further. Clerk to contact Connexus and S.106 team at Herefordshire Council.  It was noted that defibrillator had been deployed by the emergency services but the user could not access the box. Cllr Knight confirmed that he had looked into the issue and the code and cabinet are adequate. The case needs to be secure to prevent water ingress. It was **RESOLVED** that no further action is required. |
| **9.**  **9.1** | **Training**  - No updates  **Defibrillator Training** had taken place and there were 7 attendees. It was noted that it was very good training provided by Hereford Heartstart and another session is planned for October. A donation to Hereford Heartstart was considered and Cllr Rawbone proposed £100 donation be made, it was **RESOLVED** by a unanimous vote to make a £100 donation. |
| **10.** | **Christmas Plans** for the village were considered and it was **RESOLVED** to hold an event again this year. A  working group consisting of Cllrs. Dunsmuir, Richards-Powell, Bailey, Rea, Rawbone and Pugh will make  arrangements and report back to the next meeting. A proposed budget for the event was £1,000 which was  agreed unanimously. |
| **11.** | **Items for the next agenda**   * Parish Council Strategy * Sign Cleaning * Budget |
| **12.** | It was noted that the date of the next Parish Council meeting is Wednesday 2nd October 2024. |
|  | **Meeting closed at 20:37pm.** |

**SIGNED………………………………………………………… DATED…………………………….**

**Appendix 1**

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